



REPUBLIC OF KENYA



Investing in rural people

**MINISTRY OF AGRICULTURE AND IRRIGATION
STATE DEPARTMENT FOR LIVESTOCK
SMALLHOLDER DAIRY COMMERCIALIZATION
PROGRAMME (SDCP)**

REQUEST FOR EXPRESSIONS OF INTEREST

IMPACT ASSESSMENT STUDY

REOI NO: MOALF&I/SDCP/EOI/01/2018-2019

**IFAD LOAN NO: 678 KE AND 20000001408
GRANT NO. 815-KE**

**REQUEST FOR EXPRESSIONS OF INTEREST ISSUED
ON 28TH AUGUST 2018**

**CLOSING DATE: 20TH SEPTEMBER 2018 AT
1100HOURS EAST AFRICAN TIME**

REOI NO: MOALF&I/SDCP/EOI/01/2018-2019

REQUEST FOR EXPRESSIONS OF INTEREST (REOI) TO CONDUCT IMPACT ASSESSMENT STUDY

1. The Government of Kenya (GOK) has received a loan from the International Fund for Agricultural Development (IFAD) towards the cost to scale up the good results of the existing Smallholder Dairy Commercialization Programme (SDCP) and intends to apply part of the proceeds for consulting services.
2. The consulting services (“the Services”) include to conducting an Impact Assessment Study. The programme intends to carry out a study on its outcomes and impacts. The Impact Assessment Study is expected to provide a clear assessment of programme achievements guided by the Development Assistance Committee (DAC) criteria of relevance, effectiveness, efficiency, impact on rural poverty, sustainability and innovation as well as lessons learnt. The consulting firm will prepare clear and acceptable impact and sustainability indicators based on programme goal and purposes. With regard to the programme goal, the study will assess the number of people whose lives have changed through increased incomes, and or taken out of poverty, and remain out of poverty from dairy and dairy related activities. Clear measures of attribution in the assessment of effectiveness should be provided.
3. The Ministry of Agriculture, Livestock, Fisheries and Irrigation, State Department for Livestock, Smallholder Dairy Commercialization Programme (SDCP) now invites eligible consulting firms (“Consultants”) to indicate their interest in providing the Services.
4. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services. The shortlisting criteria are:
 - 1) General experience of the firm (years’ of experience in consultancy services)
 - 2) Specific experience of the firm relevant to the proposed assignment
 - 3) References from clients on the previous assignments undertaken and relevant to the proposed assignment
5. A complete set of brief description of the proposed assignment, the key criteria for shortlisting and details of the information to be included in the EOI may be obtained by interested Consultants free of charge from the SDCP Website:

[www.sdcp.or.ke\(download-tenders\)](http://www.sdcp.or.ke/download-tenders) or Ministry of Agriculture, Livestock, Fisheries and Irrigation website: www.kilimo.go.ke or from the National Treasury IFMIS portal: <http://supplier.treasury.go.ke/site/tenders>, UNDB (www.devbusiness.com) and DG-markets(www.dgmarket.com).

6. Interested Consultants who download the REOI document from the above websites are required to submit their particulars (name & address of the firm, contact person & email address and their mobile numbers) to the SDCP official email address: pcu.sdcp@gmail.com using their official email addresses. The email addresses shall be for our records and for the purpose of receiving any further clarifications and/or addendums. All clarifications and/or addendums shall only be posted on the SDCP Website and sent to the official email addresses of the consultants who register. It is the Interested Consultants responsibility to regularly check for updates and modifications during the tendering period.
7. The attention of interested Consultants is drawn to paragraph 1.9 of the World Bank's *Guidelines: Selection and Employment of Consultants (under IBRD loans and IDA Credits & Grants by World Bank Borrowers of January 2011 and revised in July 2014* ("Consultant Guidelines"), setting forth the World Bank's policy on conflict of interest.
8. Consultants may associate with other firms in the form of a joint venture or a sub consultancy to enhance their qualifications.
9. A Consultant will be selected in accordance with the Quality cost based Selection method (QCBS) method set out in the Consultant Guidelines.
10. Further information can be obtained at the address below during office hours, 0800 to 1700 hours, Monday to Friday excluding weekends and public holidays.
11. Expressions of interest must be delivered in a written form to the address below in person, or by mail by **20th September, 2018 at 1100 hours East African Time.**

**Programme Coordinator,
Smallholder Dairy Commercialization Programme (SDCP),
P.O. Box 12261-20100 Nakuru, Kenya
Nakuru-Eldama Ravine Road, Opposite KEMSA Depot
Email: pcu.sdcp@gmail.com
Tel: +254-51-2210851/+254715043822**

**PROGRAMME COORDINATOR
FOR: PRINCIPAL SECRETARY**

SECTION II

TERMS OF REFERENCE

1. INTRODUCTION

1.1 Programme Background

Smallholder Dairy Commercialization Programme (SDCP) is a Programme jointly funded by the Government of Kenya (GOK) and the International Fund for Agricultural Development (IFAD) and beneficiary communities. The Programme is implemented in Dairy Commercialization Areas in nine Counties namely; Nakuru, Bungoma, Bomet, Kisii, Kakamega, Nandi, Nyamira, Trans Nzoia and Uasin Gishu.

The overall goal of SDCP is to increase the income of the poor rural households that depend substantially on production and trade of dairy and dairy related products for their livelihoods.

The Initial Programme loan became effective on 12th July 2006 with completion date being 30th September 2012 and the loan closing date of 31st March 2013. The midterm review was done in 2010 and the programme was extended for 3 years with a completion date of September 30, 2015 and loan closing date of March 31, 2016

2.1 Brief description of the proposed assignment

The programme intends to carry out a study on its outcomes and impacts. The Impact Assessment Study is expected to provide a clear assessment of programme achievements guided by the Development Assistance Committee (DAC) criteria of relevance, effectiveness, efficiency, impact on rural poverty, sustainability and innovation as well as lessons learnt. The consulting firm will prepare clear and acceptable impact and sustainability indicators based on programme goal and purposes.

With regard to the programme goal, the study will assess the number of people whose lives have changed through increased incomes, and or taken out of poverty, and remain out of poverty from dairy and dairy related activities. Clear measures of attribution in the assessment of effectiveness should be provided.

2.4 Selection criteria

Mandatory requirements	
a. Certificate of registration/certificate of incorporation	Yes/No
b. Valid tax compliance certificate	Yes/No

Criteria	Marks	Weight
A. General experience of the firm(years' of experience in consultancy services)	20	
a) Greater than five(5) years' experience	100%	20
b) Three (3) to five(5) years' experience	75%	
c) Less than three (3) years' experience	50%	
B. Specific experience of the firm relevant to the proposed assignment	55	
a) Greater than 5 assignments	100%	55

Criteria	Marks	Weight
b) 3-5 assignments	75%	
c) Less than 3 assignments	50%	
C. References from clients on the previous assignments undertaken and relevant to the proposed assignment	25	
a) Greater than 5 references	100%	25
b) 3-5 references	75%	
c) Less than 3 references	50%	
Minimum points required to pass		70

Method of shortlisting

- a) A minimum of three firms and a maximum of six firms who are best qualified for the proposed assignment shall be shortlisted
- b) Minimum points required to pass is 70%.
- c) The experience of the firm shall be supported with evidence/proof of experience/ completion certificates showing dates of completion of the projects/assignments.

Method of selection

Quality cost based Selection method (QCBS) shall be used to select the successful consultant from the shortlisted firms. Only shortlisted firms shall be issued with the Request for Proposal Document