



MINISTRY OF AGRICULTURE, LIVESTOCK, FISHERIES AND IRRIGATION

STATE DEPARTMENT FOR LIVESTOCK

REGISTRATION OF SUPPLIERS FOR SUPPLY OF GOODS AND PROVISION OF WORKS AND SERVICES FOR THE FINANCIAL YEARS 2018-2019 AND 2019-2020

- The Ministry of Agriculture Livestock Fisheries and Irrigation, State Department of Livestock intends to update its register of suppliers for the provision of various Goods, Works and Services for the financial years 2018-2019 and 2019-2020 ending on 30th June 2020. Interested eligible suppliers are invited to apply for registration, indicating the category of goods, works or services they wish to apply for. Suppliers currently in the State Department's database who wish to be retained are required to apply and submit up to date information required in the registration of suppliers document as follows:

A. SUPPLY OF GOODS

CATEGORY	ITEM DESCRIPTION	REMARKS
SDL/01	Supply of general office stationery	Reserved For Agpo Registered Firms
SDL/02	Supply of office furniture, office equipment, furnishings and fittings	Reserved For Agpo Registered Firms
SDL/03	Supply of computer accessories and consumables	Reserved For Agpo Registered Firms
SDL/04	Supply of uniforms, protective gear, foot wear(including CMT charges)	Reserved For Agpo Registered Firms
SDL/05	Supply of motor vehicle tubes ,tyres and batteries	Reserved For Agpo Registered Firms
SDL/06	Supply of pre-paid air time cards	Reserved For Agpo Registered Firms
SDL/07	Production & Supply of promotional materials, branded t-shirts, banners, posters, flyers exhibition stands and related services	Reserved For Agpo Registered Firms
SDL/08	Supply of drugs, sera and vaccines (firms must be registered with Veterinary Medicines Directorate)	Open For All
SDL/09	Supply of laboratory equipment and related accessories	Open For All
SDL/10	Supply of laboratory chemicals and reagents	Reserved For Agpo Registered Firms
SDL/11	Supply of livestock feeds & feed supplements	Open For All
SDL/12	Supply of Farm machinery and equipment	Open For All
SDL/13	Supply of grass seeds	Open For All
SDL/14	Supply of mineral bottled water	Open For All
SDL/15	Supply of cleaning detergents and toiletries	Reserved For Agpo Registered Firms
SDL/16	Supply of newspapers and periodicals	Open For All

B. PROVISION OF SERVICES

CATEGORY	ITEM DESCRIPTION	REMARKS
SDL/17	Provision of Travel Ticketing services (IATA registered firms only)	Reserved For Agpo Registered Firms
SDL/18	Hire of chartered planes and helicopter services	Open For All
SDL/19	Provision for cleaning, sanitary & fumigation services	Open For All
SDL/20	Supply of fresh cut-flowers, potted flowers and maintenance of indoor plants	Reserved For Agpo Registered Firms
SDL/21	Repair and servicing of motor vehicles(firms must be registered with Chief Mechanical & Transport Engineer)	Open For All
SDL/22	Repair and servicing of office equipment	Reserved For Agpo Registered Firms
SDL/23	Repair,maintenance and servicing of Laboratory equipment	Open For All
SDL/24	Repair and maintenance of ICT equipment	Reserved For Agpo Registered Firms
SDL/25	Minor Maintenance, Plumbing and Electrical Maintenance	Open For All
SDL/26	Provision of Catering Services	Open For All
SDL/27	Provision of Security Services	Open For All
SDL/28	Provision of Internet Services	Open For All
SDL/29	Provision of day conference facilities	Open For All
SDL/30	Consultancy for Impact Assessments, ISO Appraisals	Open For All
SDL/31	Consultancy Services for Legislative Drafting Services	Open For All
SDL/32	Consultancy for Strategy Development Experts	Open For All
SDL/33	Consultancy for Environmental Impact Assessments/Audits	Open For All

- Interested and eligible firms may view the detailed tender advert, respective registration of suppliers' document and further details regarding the registration submission from the Ministry website www.kilimo.go.ke or IFMIS portal www.supplier.treasury.go.ke. Downloadable documents from the website are free of charge while hard copies from the Ministry will cost a non-refundable fee of **Kshs.1,000** payable at the cash office situated at **Kilimo House, lower ground floor** either in cash or Bankers Cheque.
- Youth, Women and Persons with Disability who have been duly registered with the National Treasury (Directorate of Procurement) **MUST** show proof of registration by providing the valid certificate of registration.
- Completed registration documents in plain sealed envelopes clearly marked "Tender No: MOALF&I/SDL/REG/01/2018-2019, respective category and item description and addressed to;

**The Principal Secretary
State Department for Livestock
Ministry of Agriculture, Livestock, Fisheries & Irrigation
P.O Box 34188-00100 NAIROBI**

Should be deposited in the Tender Box clearly marked **'State Department for Livestock'** provided at Kilimo House located on Cathedral Road, Main reception on Ground floor to be received on or before **19th September, 2018 at 10.00 am** (East African Time), Cathedral Road. The Registration documents will be opened immediately thereafter in the presence of the candidates representatives who choose to attend at **Kilimo House, 6th Floor Boardroom, Cathedral Road, Nairobi at 11.00 a.m East African Time.**

Electronic submission of documents shall not be accepted. Late submission of tender documents will be rejected.

**Head – Supply Chain Management Services
For Principal Secretary**